

# **STATE EMERGENCY RESPONSE COMMISSION**

## Meeting Minutes

December 11, 2019

## Commissioners

Secretary Robert Coupe – SERC Chair  
Lt. Col. Melissa Zebley – SERC DSP  
Jamie Bethard – SERC (Acting Co-Chair)  
AJ Schall – SERC DEMA Director  
Dwayne Day (Proxy for Jennifer Cohan - DelDot)  
David Irwin – SERC NCC LEPC  
Willie Patrick – SERC City of Wilmington LEPC  
Brandon Olenik (Proxy for Colin Faulkner - Kent County LEPC)  
Charles Stevenson – Sussex County LEPC  
Robert Newnam – DSFS  
Bob Byrd - SERC Rail  
Lynn Krueger – SERC Water  
Bruce Ennis – SERC DVFA  
Mollee Dworkin – (Proxy for Karyl Rattay SERC DHSS)  
Ronald Marvel – State Fire Commission  
Steve Phillips - Proxy for Mike O'Malley -SERC Executive Director

*SERC Commissioners unavailable: Colin Faulkner – SERC Kent County LEPC; -  
Grover Ingle – SERC OSFM; - Ben Clendaniel – SERC Air Transportation; -  
Mike O'Malley – SERC Executive Director; - Karyl Rattay – SERC DHSS; -  
John Verdi – SERC Chemical Users; - Brian Wong – SERC Shippers; -*

## Members/Visitors

|                                     |                    |
|-------------------------------------|--------------------|
| Terry Pepper – DSHS                 | Lisa Morris - DOJ  |
| Babak Golgolab – Claymont Community | Will Hayes - DEMA  |
| Mark Dolan – DNREC                  | William Kent - DNG |
| Kenneth Cenci - DNREC               | Joe Farrell        |
| Michael Chinocchio - OSFM           | John Case - DNG    |
| Bob Pritchett – DNREC               |                    |
| Patty Smenkowski - DEMA             |                    |

Meeting called to order at 9:06 a.m. by SERC Chair Secretary Robert Coupe.

Minutes from the September 11, 2019, Quarterly Meeting were approved as written following a motion by Bruce Ennis and Mr. Irwin second. All approved.

## **STANDING COMMITTEE REPORTS:**

### **Summary of SERC finances as of 12/3/2019**

#### **SERC Fee Holding Account:**

|   |                         |
|---|-------------------------|
| Carryover from 2018 calendar year                       | + \$ 154,912 (a)        |
| Fees collected so far in 2019                           | + \$ 410,480 (b)        |
| Annual disbursements approved by SERC in March for FY20 | - \$ <u>336,125</u> (c) |
| Current Account Balance                                 | + \$ 229,267 (a)        |

#### **Decon Trailer Replacement Account:**

|  |                        |
|--|------------------------|
| Carryover from 2018 calendar year              | + \$ 224,040           |
| Deposit as part of SERC FY20 disbursements     | + \$ 50,000 (c)        |
| Interest received thus far in 2019 (11 months) | + \$ <u>13,593</u> (d) |
| Current account balance                        | + \$ 287,633           |

#### **Notes:**

- Carryover at end of 2017 calendar year was \$113,436. (Carryover is in the “building” phase, as projected in the fee analysis report, used to plan for and select the fee increase.)
- Reports and fees from facilities covering calendar year 2018 were due by 3/1/2019. Fees collected in 2018 totaled \$422,360.
- FY 2020 Allocations Approved for Distribution:

| Agency/Organization  | FY 2020 Approved Allocation |
|--|-----------------------------|
| City of Wilmington LEPC  | \$ 61,858.99                |
| New Castle County LEPC (account maintained at DSFS)  | \$ 36,291.00                |
| Kent County LEPC   | \$ 67,207.00                |
| Sussex County LEPC   | \$ 70,868.11                |
| SERC IT Committee (account maintained at DSFS)   | \$ 21,794.00                |
| Transfer to decon. trailer equipment and maintenance account (a)   | \$ 6,500.00                 |
| Transfer to decon. trailer replacement account (b)(c)  | \$ 50,000.00                |
| DNREC Emergency Prevention & Response Section (d)  | \$ 15,606.00                |
| Mill Creek Fire Company for utility expenses at Old Fire Station 21, for housing SERC Decon/hazmat apparatus (e) | \$ 6,000                    |
| Total  | \$ 336,125.10               |

- Interest will continue to accumulate. Effective July 2008, interest from both the Fee Holding Account and Decon Trailer Replacement Account are to be jointly deposited into the Decon Trailer Replacement Account. This is an ongoing policy decision by the SERC, with the interest to be transferred on a yearly basis from the main Fee Holding Account.

### **\*End of Finance and Budget Report\***

## **SERC IT Committee Report - December 2019**

2019 Meetings to date: March 6, August 14, and November 6 at Dover, DSFS

### **Open FY 2020 Projects:**

#### **a) *Program User* accounts**

On September 16<sup>th</sup>, 2019 a batch email was sent to most *Program User* accounts (those other than submit accounts for facilities and accounts assigned to fire departments) instructing users to log in by November 1<sup>st</sup> if they wished to continue their account. As of November 4<sup>th</sup>, of approximately 130 affected accounts, 43 had been logged into; leaving a list of 87 accounts for potential deletion.

Because of recent changes to the software license, the shortage of *program user* accounts has been averted. Those accounts identified for potential deletion will be contacted to confirm that the account is no longer needed.

#### **b) Outreach and training to Fire Departments/Companies on use of T2M**

Soft-target date of February 2020 for a draft training module to be reviewed. In a related effort, DEMA is developing a “Tool Box” web page for response/planning, which will include a link to *TierIIManager*<sup>TM</sup>.

#### **c) Re-distribution of current SERC/LEPC web pages**

DNREC has separated its web content and has created a series of new webpages. The SERC and LEPCs are to create their own web content (to be in place by January 2<sup>nd</sup>).

#### **d) SERC IT “*Living Document*”**

The purpose of the *Living Document* is to describe and designate tasks associated with the *Tier II Manager*<sup>TM</sup> system in Delaware, as well as other EPCRA-related information management issues so that (1) all roles are understood and executed, and (2) to aid succession planning.

While some portions were skipped (such as Section 2.14), the draft *Living Document* has been reviewed & edited up to Section 2.16. The remainder will be completed in upcoming SERC-IT meetings. During discussion on the history section of the *Living Document*, several tasks were identified for follow-up, outside the scope of the SERC-IT Committee:

- SERC statutory scope per Delaware Code Title 29, Chapter 82, Sections 8223-8230 (a.k.a. the “Hazardous Materials Transportation Act of 1979”)
- DHSS *Worker Right-to-Know* program, (a.k.a. the “*Hazardous Chemical Information Act*”)
- Statutory language regarding fire service physicals in Title 16 Chapter 63 Section 6311(b)

## **SERC Planning & Training Committee Report – Director Schall**

### **State Emergency Response Commission (SERC)** **Planning & Training Committee Special Meeting** **Meeting Minutes for November 20, 2019** **Prepared on November 20, 2019**

The SERC Planning & Training Committee Meeting was held on November 20, 2019 at the DEMA State EOC.

Attendees: *Tony Lee (DEMA)*, *Michael O'Malley (DEMA)*, *Mark Dolan (DNREC)*, *David Irwin (New Castle County LEPC)*, *Charles Stevenson (Sussex County LEPC)*, *Bob Pritchett (DNREC)*, *Patty Smenkowski (DEMA)*, *Steven Phillips (DEMA)*

A quorum was not established.

Mr. Lee (DEMA Principal Planner) standing in for DEMA Director A.J. Schall. The meeting was called to order at 9:06

#### **Old Business:**

No business was conducted as there was no quorum. – *Tony Lee*

#### **New Business:**

No business was conducted as there was no quorum. – *Tony Lee*

#### **Adjournment:**

Meeting was adjourned at 10:07

The next Planning and Training Committee Meeting will be on Thursday February 20, 2020 at 9:00 AM. in the DEMA Planning Room.

#### **Meeting Minutes:**

Minutes were taken by Patty Smenkowski, and transcribed to this document by Mike O'Malley

Draft minutes were posted to the State Public Calendar on November 25, 2019

Minutes approved by Director AJ Schall, Chair for the SERC Planning and Training Committee.

Signed: \_\_\_\_\_  
AJ Schall, Chair for the SERC Planning and Training Committee

***\*End of Planning and Training Report\****

## **HMEP GRANT REVIEW– Steve Phillips for Mike O’Malley**

New 3-year grant cycle has started. All subgrants have been awarded. The only activity to date is DNREC having sent two people to HAZWOPER training

***\*End of HMEP Report\****

## **DECON REPORT – Robert Newnam**

SERC Decon Trailer Committee Report

No Meeting Report This Quarter

***\*End of SERC DECON Report\****

## **Hazmat Training Workshop Report – David Irwin**

Next meeting Dec 17<sup>th</sup>. Have about 95 % of the Presenters committed. Sent out “Save the Date” on Dec. 4<sup>th</sup>. Major complaint was why do we need a Keynote Speaker, wanted more time in the classroom. Voted to have Mr. Newnam do the welcome and Secretary Coupe to say a few words. Any comments? Than that move right into the Sponsors Presentation.

***\*End of Hazmat Training Workshop Report \****

## **New Castle County LEPC Report - Mr. Irwin**

**LEPC for New Castle County  
SERC Report  
September 9, 2019 – December 11, 2019**

## **LEPC Meetings:**

There has been one LEPC meeting since the September 9<sup>th</sup> SERC meeting:

The November 18, 2019 meeting was hosted by Energy Transfer. A total of 32 individuals attended the meeting.

Highlights: ○ New Business:

- Chairman Irwin announced the following 2020 NCC LEPC meeting dates and hosts:

| DATE                       | HOST COMPANY         | CONTACT        |
|----------------------------|----------------------|----------------|
| January 13 <sup>th</sup>   | Rogers Corp          | Beth Neumane   |
| March 9 <sup>th</sup>      | Honeywell            | Rus Davis      |
| May 11 <sup>th</sup>       | Miller Environmental | Rob Armstrong  |
| July 13 <sup>th</sup>      | Magellan             | Dan Whitemarsh |
| September 14 <sup>th</sup> | DCR                  | Ron Dietrick   |
| November 9 <sup>th</sup>   | Energy Transfer      | William Kelly  |

- LEPC Chairs – The next meeting of the Sussex LEPC will be on Thursday, 11/14/19.
- LEPC Chairs – The next meeting of the Wilmington LEPC will be on Friday, 11/15/19.
- Lynn Krueger, Duffield Assoc., reported that she has been appointed the Liaison to the LEPC / SERC to improve communications with her organization.
- Presentation: Erich Schuller presented the DNREC Emergency Response Team Annual Summary presentation.

○ Committee Reports –

- Finance - Chairman Irwin reported on finances since the Sept. 9, 2019 LEPC meeting.

Budget balance as of September 1, 2019 \$40,390.31

Expenses:

|  |             |
|--|-------------|
| NCCIHMRMRA - Training Support            | \$2,137.32  |
| LEPC PO Box Renewal                      | \$134.00    |
| NCCIHMRMRA Background Check              | \$52.00     |
| LEPC Staff Fees (Sept & Oct)             | \$7,500.00  |
| Balance as of Nov 1 <sup>st</sup> , 2019 | \$30,566.99 |

- **IT:** Chairman Bill McCracken reported the following:

SERC Information & Technology Committee Meeting was held at the DSFS Dover on November 6<sup>th</sup>, 2019.

- The status of user accounts on Tier11 Manager was discussed. 130 non-Fire Department accounts were asked to login. 33 responded 87 did not. The 87 will be deleted.
- The outreach and training on the use of Tier11 Manager to Fire Departments is in progress by V. Miller of the DSFS (February soft target).
- The status of the re-distribution of SERC/LEPC Web Pages was discussed and the deadline is January 2<sup>nd</sup>, 2020.
- SERC IT Living Document Sections 1.0 to 2.8 was discussed. The Action Items are as follows: ○ SERC Regulatory Scope. ○ Health & Social Services Worker Right-to- Know. ○ Statuary language about Fire Service Physicals
- DECON – Committee Chairman Joe Leonetti reported the following:

The Hazmat /Decon Team responded to the following: The Hazmat /Decon Team responded to the following:

- i. October 5, 2019 – Display Decon 1 at the Brandywine Hundred Fire Company Open House.
- ii. October 6, 2019 – Display Decon 1, Hazmat 16, Hazmat 30 and Cat 30 at the Delaware City Fire Co. Open House.
- iii. November 1, 2019 – I-95 southbound ramp to Rt. 896 south. Overturned bulk container tractor-trailer with a subject trapped. Driver was extricated by Fire Dept. Contents of the trailer was not hazardous. Hazmat Decon Team was returned at arrival. DNREC supervised the small fuel spill along with Hazmat 30.
- iv. November 4, 2019 – 2314 Squirrel Drive, Fox Run Apts., Bear, De. Unknown chemical odor with a sick subject. Hazmat/Decon Team was returned upon arrival.
- v. August 23, 2019 – 1750 Old Capital Trail, Newark. Reported chemical suicide in a car parked behind the Wawa. Turned out to be a person sleeping, units returned before arrival by the Incident Commander.
- vi. September 3, 2019 – NCC DSFS Site – NCCIHMRA Exercise with multiple agencies.

- Training – Committee Chairman Mark Dolan reported the following:

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee did conduct one scheduled training session between the September 9th, 2019 and the November 18th, 2019 LEPC for NCC meetings. The NCCIHMRA Eighteenth Annual Planning and Training Meeting was conducted on Wednesday evening, November 6th from 5:30 pm to 9:15 pm at the Elsmere Fire Company's Station 16 Hall. The Keynote

Speaker was Chief Joseph Leonetti Sr., Team Leader of the New Castle County Special Operations Hazardous Materials Technical Decontamination Team, who presented "Hazmat in Delaware Throughout the Years" which included a historical perspective of the evolution of hazardous materials incident responses within the State of Delaware and especially concerning New Castle County and highlighted the partnership between the fire companies, industry, the LEPCs and State and County government agencies. In addition, the NCCIHMR Training Committee presented a draft of the CY2020 training program and reviewed and reviewed the enhanced response for hazmat incident callouts and dispatch. The DNREC ERT presented its emergency response incident state fiscal year annual summary. Thirty-two (32) hazardous materials first responders attended the meeting. The NCCIHMR Training Committee has the following hazmat training sessions preliminarily planned for the CY2020 Training Schedule.

- "Decon 101" with Special Operations Hazmat Decon Team & Delaware State Fire School administered SCBA Fit Testing held at the Mill Creek Fire Company's Old Station 21 (3900 Kirkwood Highway) on Tuesday evening, March 3rd or March 10th (3 hrs.);
- Nationally recognized Instructor Gregory Noll's "Hazardous Materials Incident Management Workshop" course conducted at the Delaware State Fire School's New Castle Center on Tuesday evening, March 24th or March 31st (4 hrs);
- Thirteenth Annual Delaware Hazardous Materials Training Workshop hosted by the Delaware State Fire School's Dover Center on Friday, May 8th & Saturday, May 9th (16 hrs), which includes Safe Transportation Training Specialists (STTS) "Confidence in the Hot Zone" and Tanner Industries "TRANSCAER: Taming the Tiger in the Tank - Tactics and Response for Anhydrous Ammonia";
- Joint Agency Hazmat Field Drill (includes hazmat container capping, MCI decontamination, broad ICS structure, water supply, live-burn propane flaring) on Tuesday evening, September 8th likely held at the Delaware State Fire School's New Castle Center (4 hrs.);
- Nineteenth Annual Planning & Training Meeting hosted by the Elsmere Fire Company at Fire Station 16 on Wednesday evening, November 4th.
- Transportation – No Report Given

Staff Performance -

David Irwin  
Activity Report – Items Accomplished  
September 9, 2019 – November 18, 2019

Chairman Irwin – reported the following:

**SERC Activities:**

- Represented the LEPC at the September 11th SERC meeting



- Prepared and submitted in a timely manner the LEPC Quarterly Performance Report
- Administered the SERC Information & Technology (IT) Committee Meeting (11/6)
- Facilitated three Annual HazMat Training Workshop Planning Committee meetings (9/24, 10/14 & 11/12)
- Worked to secure presenters for the 13th Annual HazMat Training Workshop **Croda Incident:**
- Participated in three DNREC-ARP/Croda PSSR meetings (9/19, 9/17& 9/23) **NCCIHMR:**
- Facilitated the 181h Annual NCCIHMR Planning & Training meeting hosted by the Elsmere Fire Company (11/6)
- Created, ordered, picked-up and presented recognition plaques for NCCIHMR P & T meeting keynote speaker and three NCCIHMR founding members **Exercise Status:**
- Participated in the DuPont Experimental Station Annual Hazardous Material
- Response Full Scale Exercise (9/30)
- Represented the LEPC at the Burris Annual Emergency Responders Facility Plan
- Review and facility walkthrough (10/25)
- Represented the LEPC at the GE Aviation Emergency Response Facility Plan review and facility walkthrough ( 10/10)
- Represented the LEPC at the Magellan Annual Emergency Responders Plan review (11/13)

#### **Outreach Initiatives:**

- Represented the LEPC for NCC at six LEPC meetings, Kent (9/10, 11 /12), Sussex (9/12, 11/14) and Wilmington (9/20, 11/08)
- Represented the LEPC at the DC CAER quarterly meeting ( 10/10)
- Represented the LEPC at four Community Advisory Panel (CAP) meetings, Croda (9/18), FMC Stine (10/22), PBF (10/08, 11/15) **Additional**

#### **Activities:**

- Served as a subject matter expert to one non-member company
- Documented two Hazardous Material reportable release reports in accordance with EPA regulations

#### Vice Chairman Neumane – reported the following:

- Prepared and recorded the minutes for the September 9<sup>th</sup> NCC LEPC meeting.
- Represented the NCC LEPC at three Annual HazMat Training Workshop Planning Committee meetings (9/24, 10/14 & 11/12)
- Prepared and recorded the minutes for three Annual HazMat Training Workshop Planning Committee meetings (9/24, 10/14 & 11/12)
- Attended the HazMatIQ training presented by DNREC on 9/28/19.

#### William McCracken Plan Reviewer – reported the following:

Since the last LEPC Meeting 9/9/19 the On-site Assessments and Emergency Response Plan Reviews are as follows:

- E.A.R. Technologies, Newark, DE. On 9/18/19.
- Middletown Water Treatment Facility, Middletown, DE. On 10/30/19.
- Municipal Services Commission Water Treatment Facility, New Castle, DE. On 11/13/19.

**\*End of New Castle County LEPC REPORT\***

# **CITY OF WILMINGTON LEPC REPORT - Mr. Patrick**

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CITY OF WILMINGTON

OFFICE OF EMERGENCY MANAGEMENT

WILMINGTON, DELAWARE

## **MEMORANDUM**

TO: SERC

FROM: Willie Patrick  
Wilmington Support Staff

DATE December 1, 2019

RE: Wilmington LEPC Report

### Meeting Notes:

Wilmington LEPC held two meetings since the last SERC meeting, September 20 & November 8, 2019.

-FY 19 budget in progress

### HAZMAT RESPONSES -

-There have no incidents to report.

### TRAINING-

-GTUSA/Wilmington held a disaster response exercise on October 30, 2019. The scenario was centered around a direct hurricane hit.

-DEMA facilitated a WebEOC and Swiftreach training workshop on October 9, 2019 at the Wilmington EOC .

-Participated in the Communications Drill Kent County

### EXERCISE STATUS -

Continue to review all previous drills to address corrective actions.

-Will be making suggestions for a Cyber Security Exercise.

### PLANNING & OUTREACH -

- Continue teaching an all hazards approach to citizens, community groups,

- Outreach committee is making preparations for community outreach programs

- Planning in progress for the ICS/UC TTX on January 15 at the Wilmington

EOC.

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### EHS SITE INSPECTIONS-

-Attempting to complete 2 more before the end of the year.

Next meeting is on January 10, 2020, in the Emergency Operations Center.

**\*End OF City of Wilmington LEPC REPORT\***

## **Kent County LEPC REPORT** - Mr. Olenik

### **Kent County LEPC Meeting Minutes**

**November 12, 2019**

#### **Attendees**

|                          |                 |                |                 |
|--------------------------|-----------------|----------------|-----------------|
| Colin Faulkner           | KCDPS           | Brandon Olenik | KCDPS           |
| Nicole Vautard           | KCDPS           | Doug Covert    | Radio Club      |
| Mark Dolan               | DNREC           | David Irwin    | NCC LEPC        |
| Bill Davis               | EPCRA           | Ron Dukes      | Perdue          |
| Sharon Jefferson-Hawkins | Red Cross       | Cliff Cooper   | Perdue          |
| Rick Hoppes              | Chesapeake Utl. | Sand Hoffman   | Chesapeake Utl. |
| Ryan Clarke              | Bayhealth       | David Mick     | KCDPS           |
| Charles Boyer            | Town of Smyrna  | Barry Laise    | DSP             |

Brandon Olenik called the meeting to order at 9:00 am.

Welcome from Brandon and introduction of all the attendees.

Approval of minutes from last meeting.

#### **Current Issues**

##### **Dave Mick – DECON –**

- Open house at the Air Base
- Routine training with Little Creek
- Petroleum Response Trailer in each county
  - Responded to incident for fuel spill in Bridgeville

##### **Dave Mick – Technical Rescue –**

- Training continues

##### **Bill Davis –Tier II – EPCRA Reporting Program LEPC Report –**

- Getting ready for new reporting season
- A list of annual fixes & enhancements has been provided to *TierIIManager*<sup>™</sup> vendor, IDSi. A software update is expected by early December; which will be tested by DNREC prior to application. One new feature to benefit *program users* (that is, the emergency response community) will be the addition of the “*company name*” to the top of the facility screen, posted along side of “*facility name*”. Most new features will be administrative in nature; reporting facilities will see some additional text box alerts (to avoid mistakes).
- As agreed upon by the SERC-IT Committee, DNREC has separated its web content and has created a series of new webpages:

<https://dnrec.alpha.delaware.gov/waste-hazardous/emergency-response/community-right-to-know/>

<https://dnrec.alpha.delaware.gov/waste-hazardous/emergency-response/community-right-to-know/online-reporting/>

<https://dnrec.alpha.delaware.gov/waste-hazardous/emergency-response/community-right-to-know/data-information/>

<https://dnrec.alpha.delaware.gov/waste-hazardous/emergency-response/community-right-to-know/tri/>

The SERC and LEPCs are to create their own web content (to be in place by January 2); the previous web pages are:

<https://dnrec.alpha.delaware.gov/serc/>

- EPCRA Reporting Workshops have been scheduled for:
  1. Wednesday, January 8<sup>th</sup> at Lukens DNREC office
  2. Thursday, January 9<sup>th</sup> at Georgetown DSFS (joint LEPC)
  3. Tuesday, January 14<sup>th</sup> at Dover DSFS (joint LEPC)
  4. Wednesday, January 15<sup>th</sup> at New Castle DSFSEmail reminders will be sent to facility's *Regulatory Point of Contact* in the first week of December to register for the workshops.

- Reporting Status:

**EPCRA 312 (Tier II) Reports**

(LEPC designations as reported by the Facility)

| <b>Current<br/>11/05/19<br/>RY 2018</b> | <b>Last Meeting<br/>9/05/19<br/>RY2018</b> | <b>1 Year Ago<br/>11/13/18<br/>RY2017</b> |                    |
|---|--|---|--------------------|
| <b>2289</b>                             | 2286                                       | 2178                                      | <b>State Total</b> |
| 825                                     | 824  | 744                                       | <b>Sussex</b>      |
| 487                                     | 487  | 477                                       | <b>Kent</b>        |
| 831                                     | 829  | 816                                       | <b>New Castle</b>  |
| 146                                     | 146  | 141                                       | <b>Wilmington</b>  |

**Mike O'Malley – Delaware Emergency Agency Reports –**

- SERC Report
  - IT Subcommittee met on 11/6 and is working on some training pieces for the Tier II system
  - P&T Subcommittee meets on 11/20
  - Next full SERC meeting is December 11<sup>th</sup>
- HMEP Funds
  - Just about closed out on the last 3-year grant. We have 2 invoices still waiting to be paid
  - Have received preliminary approval for the next 3-year grant. Should have final approval soon
  - Subgrants are in process and should be ready to go as soon as we get the final ok from the Feds

- DEMA Report
  - Annual Training and Exercise workshop is 11/13 at Dover Downs. This lays out the statewide training and exercise program for the next year (not SERC/HMEP training)
  - Lots of vacancies.....logistics, planning, training, admins. Keep an eye on the state job website if you know someone interested in applying

## **Old Business**

### **Brandon Olenik– Facility Inspections –**

- Visited Kent County Waste Water Treatment
  - Discussed/revised their Emergency Plan

### **Chip Stevenson – Sussex LEPC – No report**

### **Dave Irwin – New Castle County LEPC –**

- Next meeting will be November 18<sup>th</sup>
  - Eric Schuler will present

### **Dave Irwin – Annual Statewide Hazmat Training Workshop –**

- Meeting this afternoon
- Speakers confirmed
- Save the dates to go out soon
- Registration to go out in February

### **Wilmington LEPC –.No report**

### **David Mick – Exercise Program**

- Annual planning of Training and Exercise Workshops tomorrow

### **Brandon Olenik – Kent County LEPC –**

- Attended SERC meeting on 9/11/19
- DAFB Air Show
- State Terrorism Workshops on 9/18/19
- NASCAR Weekend
  - Cardiac arrest
- Discussed Emergency Plans with WW
- Emergency Communications drill on 10/7 and 10/29
- Attended SERC IT 11/6/19

## **New Business**

None

## **Reports from Visiting Agencies**

**Ryan Clarke – Bayhealth –**

- Exercised EBOLA Plan
  - There was a suspected case
  - Went well
- Pandemic Planning
  - How to increase patient intake

**Ron Dukes – Perdue – No report**

**Sharon Jefferson-Hawkins – Red Cross**

- Leadership retreat
- Sound The Alarm events

**Doug Covert – Radio Club –**

- Assisted in exercise with Kent County on communications
- October conducted Statewide Communications Exercise

**Barry Laise – Little Creek – No report**

**Mark Dolan – DNREC –**

- Power plant to be inspected in Kent County
- Responses in New Castle County

**Sand Hoffman – Chesapeake Utilities –**

- Training trailer going well

**Charlie Boyer – Town of Smyrna – No report**

**Colin Faulkner – Kent County Public Safety –**

- All is well

**Presentation – None**

Next LEPC meeting will be **Tuesday, January 14, 2019 at 10:00 am at Delaware State Fire School.**

Meeting adjourned.

Respectfully submitted,

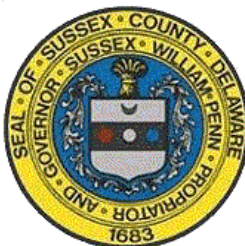
*Nicole Vautard*

Nicole Vautard

Kent County Dept. of Public Safety

LEPC Secretary

**\*END OF Kent County LEPC REPORT\***



**SUSSEX COUNTY LEPC  
SERC REPORT  
December 11, 2019**

**Meetings**

There have been two LEPC meetings since the last SERC meeting.

**September 12<sup>th</sup> Meeting-**

There were 22 members/guests in attendance.

Topics covered:

-Bill Davis from the DNREC-EPCRA program

EPCRA Reporting Program LEPC Report – September 2019

- As described in the May 2019 LEPC report, the new *America's Water Infrastructure Act* (AWIA) requires state and tribal emergency response commissions to notify the applicable State agency (i.e., the drinking water primacy agency, this is the DHSS in Delaware) of any reportable releases and provide community water systems with hazardous chemical inventory data. Systems are now in place to provide the State of Delaware Department of Health & Social Services (DHSS) all such information required by AIWA.
- The annual EPCRA advertisement that is required by the EPA is scheduled to be published in the *Delaware State News* on Sunday, September 15<sup>th</sup> and Wednesday, September 18<sup>th</sup>, and in the *News Journal* on Sunday, September 15<sup>th</sup>.
- Reporting Status:

EPCRA 312 (Tier II) Reports  
(LEPC designations as reported by the Facility)

|         |              |            |  |
|---------|--------------|------------|--|
| Current | Last Meeting | 1 Year Ago |  |
|---------|--------------|------------|--|

| 9/05/19<br>RY 2018     | 7/07/19<br>RY2018 | 9/5/18<br>RY2017 |             |
|------------------------|-------------------|------------------|-------------|
| 2286<br>(+6 initiated) | 2278              | 2175             | State Total |
| 824                    | 821               | 744              | Sussex      |
| 487                    | 486               | 477              | Kent        |
| 829                    | 826               | 814              | New Castle  |
| 146                    | 145               | 140              | Wilmington  |

#### DEMA UPDATES- Mike O'Malley –

#### DEMA Report – September '19 LEPC Meetings

- The SERT exercise was held August 6<sup>th</sup>. The scenario was a train derailment with a large HazMat incident in the area of Delaware Park and Christiana Hospital. Good turnout and good discussion. AAR Meeting is September 30<sup>th</sup>.
  - Current HMEP funds are all allocated. Grant closes on September 30<sup>th</sup>.
  - No word on next HMEP Grant approval yet.
  - LEPC plan reviews are done and ready for SERC approval.
  - SERC Annual Report is done and ready for SERC approval.
- 
- SERC Meeting is Wednesday 9/11 0900 at DSFS

#### PRESENTATIONS:

No presentations.

#### **November 14<sup>th</sup> Meeting-**

There were 17 members/guests in attendance.

#### Topics covered:

-Bill Davis from the DNREC-EPCRA program

#### EPCRA Reporting Program LEPC Report – November 2019

- A list of annual fixes & enhancements has been provided to *TierIIManager™* vendor, IDSi. A software update is expected by early December; which will be tested by DNREC prior to application. One new feature to benefit *program users* (that is, the emergency response community) will be the addition of the "*company name*" to the top of the facility screen, posted along side of "*facility name*". Most new features will be administrative in nature; reporting facilities will see some additional text box alerts (to avoid mistakes).



- As agreed upon by the SERC-IT Committee, DNREC has separated its web content and has created a series of new webpages:

<https://dnrec.alpha.delaware.gov/waste-hazardous/emergency-response/community-right-to-know/>

<https://dnrec.alpha.delaware.gov/waste-hazardous/emergency-response/community-right-to-know/online-reporting/>

<https://dnrec.alpha.delaware.gov/waste-hazardous/emergency-response/community-right-to-know/data-information/>

<https://dnrec.alpha.delaware.gov/waste-hazardous/emergency-response/community-right-to-know/tri/>

The SERC and LEPCs are to create their own web content (to be in place by January 2); the previous web pages are:

<https://dnrec.alpha.delaware.gov/serc/>

- EPCRA Reporting Workshops have been scheduled for:

- Tuesday, January 7<sup>th</sup> at Lukens DNREC office
- Thursday, January 9<sup>th</sup> at Georgetown DSFS (joint LEPC)
- Tuesday, January 14<sup>th</sup> at Dover DSFS (joint LEPC)
- Wednesday, January 15<sup>th</sup> at New Castle DSFS

Email reminders will be sent to facility's *Regulatory Point of Contact* in the first week of December to register for the workshops.

- Reporting Status:

EPCRA 312 (Tier II) Reports  
(LEPC designations as reported by the Facility)

| Current<br>11/05/19<br>RY 2018 | Last Meeting<br>9/05/19<br>RY2018 | 1 Year Ago<br>11/13/18<br>RY2017 |             |
|--------------------------------|-----------------------------------|----------------------------------|-------------|
| 2289                           | 2286                              | 2178                             | State Total |
| 825                            | 824                               | 744                              | Sussex      |
| 487                            | 487                               | 477                              | Kent        |
| 831                            | 829                               | 816                              | New Castle  |
| 146                            | 146                               | 141                              | Wilmington  |

## DEMA Report – November '19 LEPC Meetings

The SERC Information & Technology Committee is working on a Tier II training system to include all fire companies. This should be completed by February 2020.

New HMEP Subgrant awards will soon be out.

### PRESENTATIONS:

Chairman Stevenson presented a short video presentation by the Chemical Safety Board on the explosion and fire at the PES Refinery in Philadelphia, PA.

### *Facility Visits*

There has been one facility visit since the last SERC meeting.

-Crystal Steel Fabricators in Delmar

### HazMat Plan Status

The yearly review of the Sussex County HAZMAT Response Plan was completed in June of 2019.

### Exercise Status

The Sussex County LEPC participated in the City of Lewes Re-Entry Plan Final Planning meeting on September 26<sup>th</sup>.

### HazMat Incidents

In the third quarter of 2019, there were 22 incidents reported.

### Comments

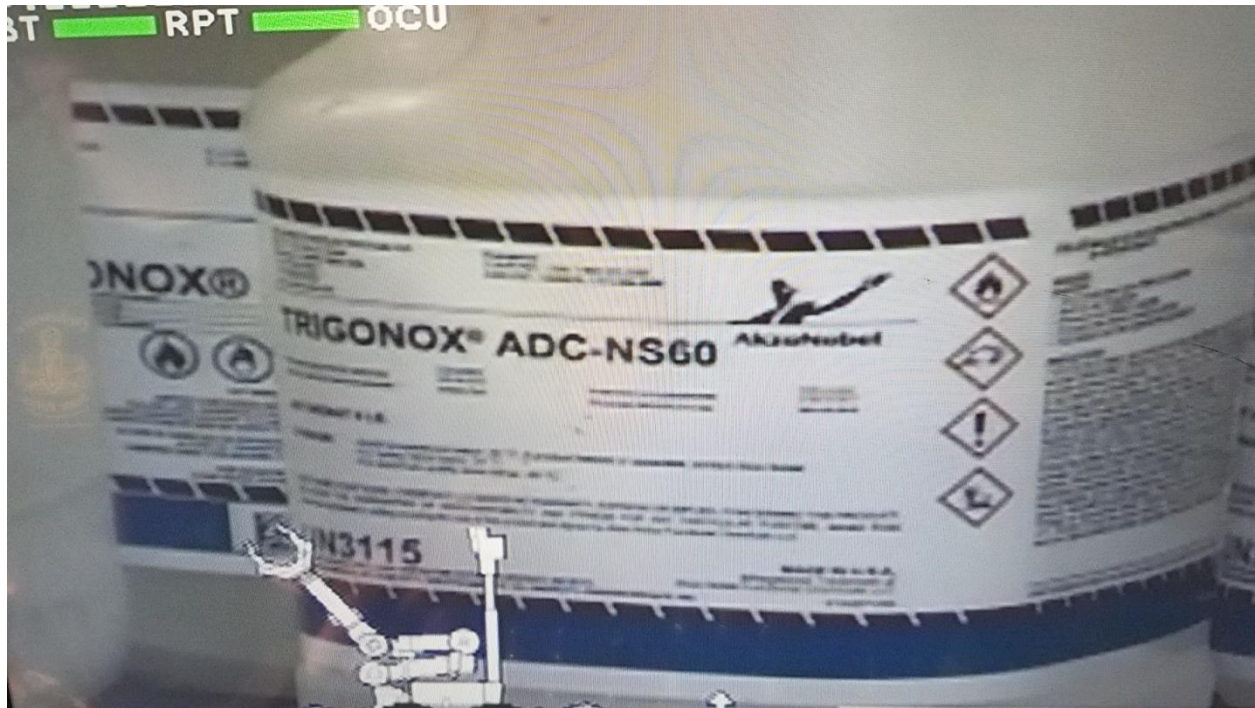
Other LEPC activities include:

- Attended the New Castle County LEPC meeting on November 18<sup>th</sup>.
- Attended the Kent County LEPC meeting on November 12<sup>th</sup>.
- Attended the SERC Informational and Technology Committee on November 6<sup>th</sup> at DSFS-Dover.
- Attended the SERC Planning and Training Committee meeting on November 20<sup>th</sup> at DEMA

The next Sussex County LEPC meeting is scheduled for 10 a.m. on January 9<sup>th</sup>, 2020 at the Delaware State Fire School-Georgetown Campus.

**End of Sussex County Report\***

**DNREC Report – Jamie Bethard**



On 8/2/19 DNREC-ERT received information from the DNREC-DWHS-Waste Compliance Branch regarding the eviction of Homalite from their facility by the property owner, and the associated concern with the fact that the power had been turned off at the facility. Homalite used an organic peroxide as a catalyst in their manufacturing process that becomes unstable at temperatures greater than -4 degrees Fahrenheit. An explosion had occurred at their former facility in Elsmere in September of 2012 (SERT Incident 120907-02-P-N-N) involving this material. Based on the hazards associated with this material, DNREC-ERT requested DSP-EOD respond to the incident site. Other units on-site included NCC PD-EOD, Goodwill VFC, and DelDOT. DP&L restored power to the building on DSP-EODs authority. The immediate area (800' zone per Wiser) was evacuated. A former employee at the facility stated all of the organic peroxides had been reacted off by the business owner to render this material safe prior to the power being turned off at the facility. DSP-EOD deployed their robot to the building as a precaution. Video footage from the robot did not indicate any containers actively reacting. Based on this information, entry was made to the building and the suspect containers of organic peroxide were assessed with a thermal imaging camera. No containers were found to be reacting at the time of the entry, with temperatures of all of the containers at ambient conditions. After additional assessment of various containers of other chemicals in the building, DNREC-ERT determined that a hazardous condition was not present and terminated the response for this incident.





On 8/18/19 DNREC ERT responded to a small, privately owned, propeller driven airplane experienced a problem shortly after taking off from the New Castle County Airport. The airplane had turned around and was heading back to the airport, but did not make it and crashed into a wooded area adjacent to Rt. 7 and I-95. Access to the crash was difficult because there was only a dirt road into the woods. However, the plane came to rest adjacent to this dirt road. Unfortunately, the 2 occupants of the plane did not survive the crash and had to be extricated from the wreckage. The plane lost all of its aviation gasoline that soaked into the forest floor. Oil absorbents were used to contain any run-off until the area was excavated. This was accomplished several days later after the wreckage was recovered for the accident investigation.



On 8/22/19 DNREC ERT responded to a van operated by a Lawn Care Company carrying several types of herbicides in tanks that was involved in a 3-vehicle accident. As a result, a tank carrying a solution of Triad Select herbicide turned onto its side and released an unknown amount of this material into and outside of the van. The driver of the van was decontaminated by Lewes VFC and transported to the hospital. After completing their initial assessment of the incident site, the DNREC-ERT made the decision to pump off the leaking tank into 55-gallon drums. A Super Dragon vacuum system was used to transfer approximately 75-gallons of this material into two (2) 55-gallon drums. This material was transferred off-site by the tow company to be dropped off at the Lawn Care Company's facility. The tank in the van was then uprighted by DNREC-ERT personnel. DelDOT was advised of the release of this material to their right-of-way.



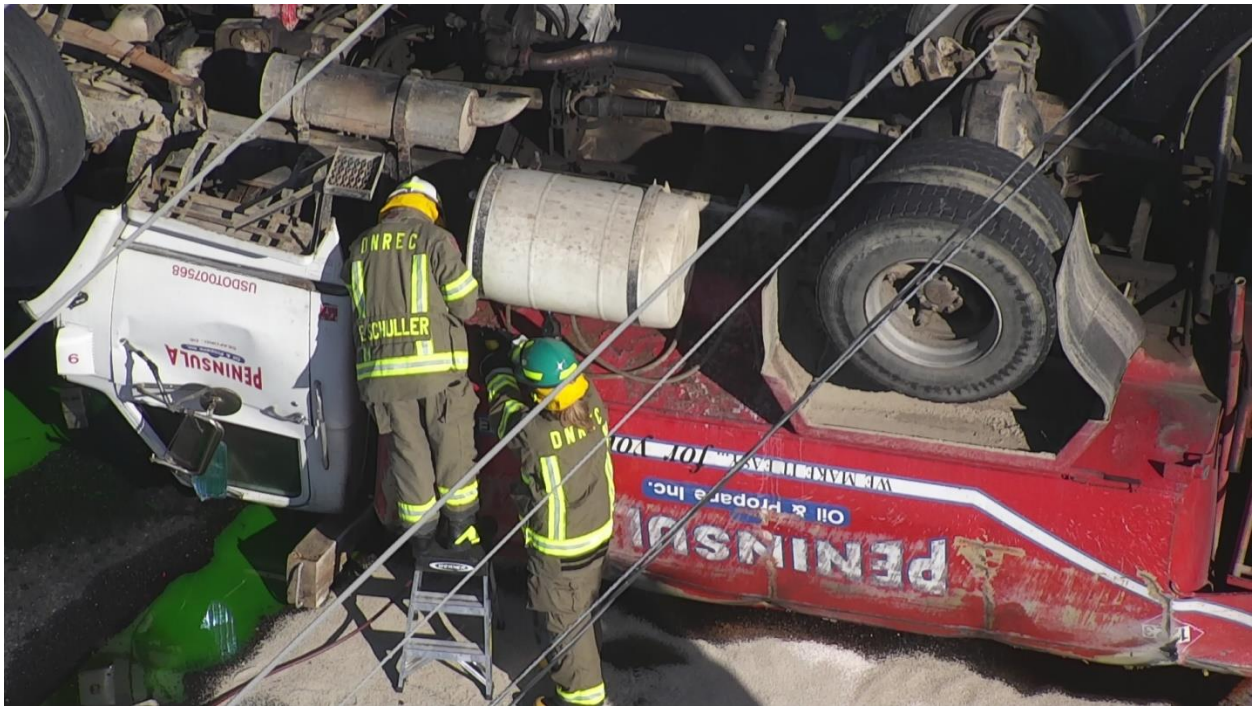


On 10/4/19 DNREC ERT responded to a driver for a medical company that collects used/spent medical isotopes used in patient treatment that crashed into an unoccupied box truck parked on the side of Rt. 1. The responding emergency services identified the marked bags of radioactive medical waste in the rear of the vehicle and contacted DNREC. The bags did not appear to be compromised from the crash and were contained in a cage on the rear seat. A RiidEye-X radiation isotope identifier was used to confirm that the level of activity of the material was not a cause for concern. The medical company was contacted and they sent a representative to take possession of the material. The representative surveyed the bags with his own radiation meter and took wipe tests to check for the presence of radioactive material on the outside of the bags. Both tests were negative and showed that the bags had not been compromised during the accident.



On 10/22/19 DNREC ERT responded to a pickup truck which collided with a MC406 tanker hauling bio-diesel, damaging the piping and causing the release of approximately 25-gallons of this material. The internal valves actuated and set properly during the collision, preventing the release of additional product from the tanker. The tanker owner brought in a receiving vehicle with a Roper pump. A damage assessment of the vehicle was conducted by the DNREC-ERT, which concluded that compartments 1, 2, & 4 all contained bio-diesel fuel. Compartment 3, which had contained gasoline, was empty at the time of the incident. The decision was made to pump off the damaged tanker into the receiving vehicle using the Roper pump system. The piping for compartment 1 was sufficiently intact so that the product in this location was pumped off via this route. Compartments 2 & 4 were pumped off by DNREC-ERT via the roof hatches on the trailer. Absorbents and spill pools deployed by HazMat 30 personnel were recovered and placed into a 55-gallon drum for proper disposal.





On 11/3/19 DNRECERT responded to a former Peninsula Oil fuel oil truck that had been decertified and then sold for use as a farm truck, which collided with a car at the intersection of Rt. 13 SB and Redden Rd. The truck overturned and leaked approximately 2,500 gallons of off-road diesel onto Redden Road. The responding fire companies did a good job of building multiple dikes to contain the fuel. While DNREC units were enroute to the accident scene, an environmental contractor was hired to respond to the spill. While DNREC personnel were



drilling three holes into the underside of the fuel oil truck, the environmental contractor was removing the fuel oil from the large puddle on the roadway by using a vacuum truck. After the puddle was removed from the roadway and the remaining fuel was sucked from the truck, copious amounts of oil dry were applied to the oil-stained roadway. It was then worked in with a power broom and a DelDOT broom truck. The contaminated oil dry was then picked up by the DelDOT broom truck and dumped into a roll-off box provided by the environmental contractor. The fuel oil which was trapped in the clogged storm drainpipe was jetted out and recovered the following day

**\*End of DNREC Report\***

### **Old Business**

None

### **New Business**

#### **SERC Exercise AAR Review – Steve Phillips for Mike O’Malley**

The AAR distributed electronically to all SERC members. The main outcome of the exercise was that we need to work on some of the language regarding command and control and the process of establishing unified command. This will be part of the SERT plan review that will happen this year. Stay tuned.

### **Closing**

Secretary Coupe made motion to adjourn. Mr. Irwin second. All approved.

The next SERC meeting will be January 13, 2010 with a start time of 9:00 am at the Delaware State Fire School. Meeting notes were drafted by Patty Smenkowski and approved by SERC Executive Director, Mike O’Malley. Meeting notes entered into the Statewide Public Calendar on December 16, 2019

***\*SERC MINUTES CONCLUDE.\****